



January 30, 2025  
Ning Shi  
Computing Science  
University of Alberta, Edmonton, Alberta

**RE: Graduate Teaching and Learning Program Level 1: Foundations**

Dear Ning Shi,

On behalf of the Faculty of Graduate & Postdoctoral Studies, I congratulate you on completing Level 1: Foundations of the Graduate Teaching and Learning (GTL) Program. The GTL Program is a multi-tier program designed to support the University of Alberta's mandate to deliver excellence in teaching by equipping graduate student teaching assistants and post-doctoral fellows with knowledge, skills, and competencies that support outstanding post-secondary education.

Level 1 develops foundational knowledge for levels two through four by focusing on the following learning objectives:

- Pedagogical principles in higher education
- Classroom communication, management, and leadership
- Student support and inclusion
- Ethical practices in teaching and learning

You have met these learning objectives by completing several required workshops and two options, totalling a minimum of 23 hours of instruction. Required workshops provide foundational knowledge through the following sessions:

- Learning Objectives and Outcomes
- Lesson Planning
- Fundamentals of Grading and Assessment
- Student Motivation
- Teaching and Learning: Context Matters
- Teaching Presentation Skills
- Communication in the Classroom
- Code of Student Behaviour in Teaching
- Ethical Principles in Teaching
- Copyright in the Classroom
- Social Location and Unconscious Bias in the Classroom
- Dealing with Difficult Situations and Students

Teaching excellence is a campus-wide focus, and I value your engagement with the GTL Program and your contributions to teaching and learning at the University of Alberta. I wish you success and fulfillment in your teaching endeavours.

Sincerely,

A handwritten signature in blue ink, appearing to read "Renee Polziehn".

Renee Polziehn, PhD  
Director Professional Development

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