



March 24, 2026

Ning Shi
University of Alberta, Edmonton, Alberta

RE: Graduate Teaching and Learning Program Level 2: Practicum

Dear Ning Shi,

On behalf of the Faculty of Graduate & Postdoctoral Studies (GPS), we congratulate you on completing Level 2: Practicum of the Graduate Teaching and Learning (GTL) Program. The GTL Program is a multi-tier program supporting the University of Alberta's mandate to deliver excellence in teaching by equipping graduate students and postdocs with knowledge, skills, and competencies that support outstanding post-secondary education.

Level 2 is a blended course that builds on the foundational knowledge from Level 1, focusing on practical experience and application. The learning objectives for Level 2 include:

- Gaining hands-on experience in:
 - Developing learning objectives and outcomes
 - Planning and delivering lessons (two microteaching presentations)
 - Crafting a statement of teaching philosophy
 - Creating a teaching development plan
- Deepening skills in:
 - Classroom management and leadership
 - Giving, receiving, and responding to feedback
 - Self-assessment, self-reflexivity, and reflective practice
 - Workplace professionalism and ethical principles in university teaching

You have achieved these learning objectives by completing 17 hours of instruction, developing a lesson plan and slide deck, receiving and providing verbal and written feedback, designing and delivering two microteaching presentations, and creating a teaching philosophy, preliminary portfolio, and teaching development plan.

The completion of Level 2 demonstrates your commitment to teaching development and student learning. Teaching excellence is a campus-wide focus, and we value your engagement with the GTL Program and the contributions you make to teaching and learning at the University of Alberta. We wish you future success and fulfillment in all your teaching endeavours.

Sincerely,

A handwritten signature in blue ink, appearing to read "Renee Polziehn".

Renee Polziehn, PhD
Director of Professional Development
Faculty of Graduate & Postdoctoral Studies

A handwritten signature in black ink, appearing to read "Jay Friesen".

Jay Friesen, PhD
Instructor
Faculty of Graduate & Postdoctoral Studies

Faculty of Graduate & Postdoctoral Studies

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